

GENERAL INFORMATION

Project / Jobsite	Date	Time	Weather / Conditions
Inspector Name	Competent Person?	Foreman / Crew Lead	Crew / Company

SCAFFOLD IDENTIFICATION

Scaffold Location / Area	Scaffold Type	Approx. Height	Tag Color / Status

Inspection Type ☐ Pre-Use ☐ Daily ☐ After Modification ☐ After Weather / Impact

INSPECTION CHECKLIST

#	Inspection Item	Yes	No	N/A	Comments / Issue
1	Base plates, mud sills, and footing are secure, level, and stable.	☐	☐	☐	
2	Scaffold is plumb, square, and properly braced.	☐	☐	☐	
3	Frames, uprights, braces, pins, and locking devices are installed and in good condition.	☐	☐	☐	
4	Platforms are fully planked/decked, secured, and free of major gaps.	☐	☐	☐	
5	Planks/decks are not cracked, split, damaged, overloaded, or visibly defective.	☐	☐	☐	
6	Guardrails, midrails, and toe boards are installed where required.	☐	☐	☐	
7	Safe access is provided: ladder, stair tower, or approved access point.	☐	☐	☐	
8	Scaffold is not overloaded; materials are staged safely and evenly.	☐	☐	☐	
9	Fall protection requirements are followed when guardrails are incomplete or removed.	☐	☐	☐	
10	Scaffold is protected from vehicle/forklift traffic or struck-by exposure where needed.	☐	☐	☐	
11	Overhead hazards, falling object hazards, and barricades are controlled.	☐	☐	☐	
12	Electrical hazards and minimum clearances from energized lines are controlled.	☐	☐	☐	
13	Work platform is clean, dry as practical, and free of slip/trip hazards.	☐	☐	☐	
14	Wheels/casters are locked and outriggers installed if using mobile scaffold.	☐	☐	☐	
15	Mobile scaffold is not moved while occupied and travel path is clear/level.	☐	☐	☐	
16	Weather/wind conditions are acceptable for use.	☐	☐	☐	

Stop Work Trigger: If scaffold is unstable, incomplete, damaged, missing guardrails/access, or not tagged for use, stop work and notify supervision.

ADDITIONAL CHECKS / SITE-SPECIFIC HAZARDS

#	Inspection Item	Yes	No	N/A	Comments / Issue
17	Scaffold tag is posted and matches current condition/status.	☐	☐	☐	
18	Inspection completed by a competent person before use.	☐	☐	☐	
19	Tie-ins/anchors are installed as required for height, design, or conditions.	☐	☐	☐	
20	No unauthorized modifications have been made by crew or other trades.	☐	☐	☐	
21	Tools/materials are secured from falling; toe boards or debris netting used as needed.	☐	☐	☐	
22	Required PPE is being used by employees working from scaffold.	☐	☐	☐	
23	Work area below is protected/barricaded where falling object exposure exists.	☐	☐	☐	
24	Any customer/site-specific scaffold rules have been reviewed.	☐	☐	☐	

DEFICIENCIES / CORRECTIVE ACTIONS

Describe any deficiencies found. Include who was notified and what corrective action was taken.

SCAFFOLD STATUS

☐ Approved for Use ☐ Do Not Use - Red Tag ☐ Needs Correction Before Use

SIGN-OFF

Inspector Signature

Foreman Signature

Date

Notes / Follow-Up Required